This subject provides international students with credit for an off-campus activity with one unit of Pass/Fail credit.

PLEASE INITIAL EACH BOX BELOW INDICATING THAT YOU HAVE READ AND UNDERSTAND THESE TERMS AND BRING THIS FORM, ALONG WITH THE 6.20 APPROVAL FORM, TO 38-476.

☐ How can 6.920 be used?

It can be used to provide international undergraduate students with Curricular Practical Training, or to satisfy the terms of company or other programs’ requirements that interns be currently registered students.

☐ Is there a maximum amount of times I can register for 6.920?

Yes, you may only participate in CPT a maximum of four times (three summer terms and one IAP period) for a total of four credits (one credit per period); and your work must be performed before your SB degree is awarded. No CPT may be performed during regular terms.

☐ Paperwork Required:

Students must submit to 38-476 (1) a 6.920 Practical Work Experience Approval Form signed by the MIT supervisor, (2) a company offer letter (on company letterhead) and (3) an informal note from the student connecting the technical work to a required subject the student has taken.

☐ When should I register?

For work done in the summer, international students MUST register for 1 unit of 6.920 in the subsequent Fall Term; for work done during IAP, they must register for the work when it is performed, e.g. the IAP period. Failing to do so may result in a “hold” being placed on the student’s record, as failing to register is considered to be a violation of the student’s legal status in the U.S.

☐ How do I receive a final grade?

To receive credit, students must submit to 38-476, (1) a brief technical (approximately two-page) report, (2) a signed letter from the company (on company letterhead) stating that the work was completed satisfactorily, and (3) a 6.920 Final Grade Report Sheet signed and graded (pass/fail) by the MIT supervisor.

THE 6.920 PRACTICAL WORK EXPERIENCE APPROVAL FORM FOLLOWS.
6.920 Practical Work Experience Approval Form

Name:
Last: (print clearly)___________________________________ First: _______________________ MI: _______

ID: __________ - __________ - __________ Email: ____________________________________________

Student’s Agreement:

1. I, _____________________________________, will begin work on ________________________,
   (student name)                   (date)
   20 ___, or as soon thereafter as my curricular training permission is received, and will work until
   ________________________, 20 ___.
   (date)

2. In accordance with Federal Regulations, I will register for one unit of 6.920 in the Fall Term (for work
done during the summer term); or for one unit of 6.920 during IAP if work is being performed during the
IAP period, and will complete the final report and submit the 6.920 Final Grade Sheet by the end of the
that term.

Student Signature: ________________________________________________  Date: __________________

Supervisor’s Agreement:

I agree to supervise the work as described on the attached pages, and be responsible for the technical
guidance required. I will evaluate and grade (pass/fail) the results upon completion.

Supervisor’s Name (print clearly): __________________________________________________________

Supervisor’s Signature: _________________________________________________ Date: _____________

Attachment to this form must include the COMPANY OFFER LETTER (on company letterhead with company address)
specifically describing the technical work.